

2011 Fall Certification Colonial Capital Chapter CPP/FPC Study Group



The Colonial Capital Chapter's CPP/FPC Study group is all about helping you acquire new skills or upgrading the ones you already have. The study group is tailored for busy professionals, which can help you meet the needs of employers and the marketplace. Think of it this way.... becoming a CPP or FPC is a smart investment. It's an investment in your future.

CPP Course

This study course is designed to prepare payroll professionals for the Certified Payroll Professional Exam. It is an intensive payroll review course requiring an estimated 8-10 hours per week study time in addition to the course time.

The course includes online classroom, interactive study games, and guest instructors with CPP certification teaching credentials. There will be practice tests and study guides to assist in studying for the CPP exam.

Instructors: Jillian Robinson, CPP jrobinson@pensoft.com

Dates: Tuesday and Thursday Evening Classes 6:00 pm until 8:30 pm

Course Schedule

July 19th

July 21st

July 26th

July 28th

August 2nd

August 4th

August 9th

August 11th

Exercises & General Review: August 16th

Final Review: August 18th, 2011

Comprehensive Practice Exam

Self-Administered

Cost: Members \$100.00

Non-members \$140.00

**Payment Method: Check payable to Colonial Capital Chapter of the APA
Mail payment to 151 Enterprise Drive, Newport News, VA 23603**

CPP Course Materials: The 2011 Payroll Source -Attendees must purchase the book directly from the American Payroll Association.

Registration Deadline: July 8th, 2011 **Fees are non-refundable **

Phone: 757-873-2976 Monday-Friday 9:00 am until 5:30 pm